



INDIAN INSTITUTE OF MANAGEMENT AMRITSAR

PIT Building, Inside Govt. Polytechnic Campus;
Polytechnic Road; Chheharta, G.T. Road Amritsar – 143105
Phone No. 0183- 2820034

Ref No. S11815/2/21-IT/240

Date: - 09.06.2021

Sub: - Call for quotations for the renewal of Security Subscriptions, Warranty and Support for UTM installed in IIM Amritsar.

Sir,

E-Quotations are invited on IIM Amritsar e-Tender portal as “**Quotation for the renewal of Security Subscriptions, Warranty and Support for UTM installed in IIM Amritsar**” and to be uploaded on IIM Amritsar e-Tender portal by 12.00 PM. on or before 14-06-2021 and quotation may be opened on the e-Tender portal on the same day, i.e. 14-06-2021 at 12.30 PM. Quantity and specification of the items are mentioned in Form-2.

TERMS & CONDITIONS

1. Subscriptions will cover Security Subscriptions, OEM warranty and Onsite Service Maintenance support of UTM installed at IIM Amritsar.
2. The vendor should attend the call in 24 hours from the registration of the complaint, failing which the Institute may initiate an action against the vendor. The institute will not be liable for the same.
3. The vendor should have three (03) years of experience in the SITC (supply, installation, testing & commissioning) of UTM at the national level organizations. Also, the vendor must have well trained and certified workforce to handle this contract. Supporting document should be attached.
4. The vendor should be fully responsible for the functioning of the UTM during the warranty period.
5. Offer must be legible, clear and free from overwriting and cutting. The bid should be in the prescribed format, failing which proposal will be treated as incomplete and incomplete submissions are liable to be rejected.
6. Quotations received after the prescribed date and time will not be considered.
7. **IIM Amritsar reserves the right:**
 - a. to accept or reject any or all quotations either in whole or in part or to invite revised price bids or to annul the bidding process or to postpone and/or extend the date of receipt/opening of quotation or to withdraw the same at any time before finalization without incurring any liability to the affected Tenderer / Bidder. The Director, IIM Amritsar does not bind himself to accept the lowest or any quotation and reserves to himself the right of accepting the whole or any part of the quotation. And, the Tenderer/Bidder shall be bound to perform the same at the rates quoted.
 - b. to postpone and/or extend the date of receipt/opening of quotation or to withdraw the same, without assigning any reason thereof.
 - c. to obtain feedback from the previous/ present clients of the vendor by contacting them or by visiting their site to get first-hand information regarding the services (being) provided by the vendor.
8. Before submitting the tender document to the IIM Amritsar, the bidders may seek clarification(s), if any, during the pre-bid meeting/inspection/through an email.
9. If the date of opening of the quotation is declared a holiday, it will be opened on the next working day at the same time.
10. Site visit: Every vendor/Bidder is expected to inspect the site/locations between Monday to Friday from 10:00 am to 4:00 pm except Saturday & Sunday and Govt. holidays, to ascertain the exact requirement of the Institute, at his own cost before quoting the rates. He must also go through all the terms and conditions as stipulated in the document. It will



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be construed that the bidder has inspected the site and satisfied himself with the Institute's requirements, site conditions, and other relevant matters.

11. Tender Fee & Earnest Money Deposit (EMD): The vendor/ Bidders shall be required to submit a non-refundable quotation fee of an amount of **Rs. 1120/-** (Rupees Eleven Hundred Twenty only) and a refundable EMD of an amount of **Rs. 42,000/-** (Rs. Forty Two Thousand only) along with the quotation.

- a. Tender fee and EMD should be deposited online using the payment link (<https://iimamritsar.ac.in/payment/>).
- b. The EMD will be returned to the unsuccessful Tenderers/Bidders by 30th day after the award of the contract.
- c. The EMD will be returned to the successful tenderers/bidders only after signing the contract and/or start of services.
- d. The EMD shall not bear any interest for the bidder.
- e. MSME/NSIC firm will get EMD/tender fee exemption as per Govt. of India notification subject to the submission of valid registration certificate towards the same. However, MSME will have to submit a Bid Security Declaration (Form -1).

12. Financial Evaluation: The Financial Bid (Tender) should be submitted strictly in the prescribed Form-2 and should remain **valid for a minimum of three months**.

- a. Financial bids, which are incomplete and are not submitted in the prescribed format, will be summarily rejected.
- b. The Financial Bid should clearly contain the details (without erasers/overwriting etc.) as mentioned in the form.

13. SUMMARY OF REJECTION OR DISQUALIFICATION OF BIDS

- a. Applications received after the stipulated deadline
- b. Any bid not accompanied by required EMD, quotation fee, other required documents.
- c. Any bid in which rates have not been quoted in accordance with the specified formats/ details as specified in the bid document.
- d. If any bidder has filled more than one bid.
- e. If unclear, poorly scanned copies are uploaded and received.
- f. Conditional proposal/bid will not be accepted and will be rejected outright.
- g. Canvassing in any form will make the quotation liable to rejection.
- h. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the qualification document
- i. Record of poor performance such as, abandoning work, not properly completing the contract, or financial failures /weakness etc.

14. QUERIES & RESPONSES

Queries related to the stated above should be submitted at purchase@iimamritsar.ac.in **only till 11-06-2021, 05:00 pm**. Queries submitted after due date and time, and on any other email id will not be entertained. The response to the queries will be given within 1-2 days by email after the last date of submission of queries.

sd/-
Administrative Officer



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Form-1

BID SECURITY DECLARATION

I/We hereby declare that

1. I/We will not withdraw or modify our bid during period of validity
2. I/We will deposit performance security, if applicable.
3. I/We will sign the agreement as per the specified schedule

If above is not abide by me/us, IIM Amritsar may suspend/blacklist us for three years to participate in their tendering/bidding/registration processes.

Name, Signature and seal of the authorized bidder



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Form -2

S. No	Description	Brand/Model	Qty	Unit Price	Amount
1	Security Subscriptions, Warranty and Support for 3 Years. Subscriptions required to achieve below mentioned features such as IPS, ATP, Zero-day attack prevention, Anti-Malware, Web and Application Control, Traffic Shaping, Antispam, Ransomware protection, Identity Awareness, WAF and Reverse Proxy; Hardware warranty & RMA with Advanced Exchange. Subscription should also include, Base firewall, Network protection, Web protection, Email protection, Web server protection, Sandstorm, Enhanced 24x7 Support.	Sophos XG330	3		
Total					
GST @					
Grand Total					

Note:

Bid/Offer Rates must be valid for three months beyond the date of opening of bids.

Supplier Signature, Name and Stamp