



भारतीय प्रबंध संस्थान अमृतसर INDIAN INSTITUTE OF MANAGEMENT AMRITSAR

पीआईटी बिल्डिंग, सरकारी पॉलिटेक्निक परिसर; पॉलिटेक्निक रोड; छेहरता, जी.टी. रोड अमृतसर- 143105
वेबसाइट : www.iimamritsar.ac.in, दूरभाष 0183-2820040
PIT Building, Inside Govt. Polytechnic Campus; Polytechnic Road; Chheharta, G.T. Road Amritsar – 143105,
Website: www.iimamritsar.ac.in, Ph. No. 0183-2820040

Ref. No.: NIQ/IIMA5R/275/2022

Date: - 22.06.2022

Subject: - Call of quotations for hiring 62.5 KVA Diesel generator set with AMF panel on rental basis.

E-Quotations are invited from interested bidders on the IIM Amritsar e-Tender portal for **hiring 62.5 KVA Diesel generator set with AMF panel**. The bid should be uploaded on IIM Amritsar e-Tender portal by 12:00 PM of 29.06.2022. The bid may be opened on the e-Tender portal on the same day, i.e. 29.06.2022 at 12:30 PM. Quantity, specification and other related details of the items are mentioned in **Annexure A**.

TERMS & CONDITIONS

1. The Invitation is open to all registered manufacturers/authorized dealers/suppliers who are having PAN/GST numbers and Bank A/c numbers in their firm/Co. name.
2. Bidder will sign on all the pages of this quotation at the designated spaces. The submission of the bid implies that the terms and conditions of this quotation are acceptable to the bidder.
3. The bidder shall provide the complete correspondence address, contact number and alternate number and email id.
4. If the date of opening of the quotation is declared a holiday, it will be opened on the next working day at the same time.
5. **Special conditions:**
 - i. The bidder must have supplied/rented a minimum three (02) DG Set/generators to other industry/offices in the last 2 years. **(please attach payment voucher)**.
 - ii. The bidder will provide additional documents such as an incorporation/business registration certificate, previous year turnover proof, MSME/Start-up certificate required. These documents shall be used in case of tie, if any required document is not found, the bidder with the required document(s) and meeting underlying tie-break criteria shall be considered for further process.
 - iii. **Only diesel will be supplied by the owner.** Everything required for trouble free proper running of the DG set will be in supplier's scope such as repairing, service, supply & fitting any accessories required during the period of contract for the running of the DG set and maintenance of the DG set. Only diesel will be supplied by the owner, IIM Amritsar.
 - iv. The DG set should be brand new. It should not be of make earlier than year 2020. Should be of make Kirloskar (KOEL), Sudhir, Crompton Greeve only.
 - v. DG Set should be compliant to all EPC, CPCB, Punjab state pollution norms.
 - vi. DG services provided should have sustained power output of 80KW (for 62.5 KVA). AVR & governor should be able to regulate smooth power output. If required additional safety devices could be attached.
 - vii. The bidder must have the office/Shop/Agency in Amritsar.
 - viii. Arrangement to be made in such a way that the DG Set starts up automatically (within 30 seconds) as soon as the electricity goes off. And similarly, it should shut down automatically (within 60 seconds) as soon as the **electricity is resumed**.
 - ix. The company should have maintenance / support **office at Amritsar**.
 - x. The lead time to repair should not be more than 2 hrs, in all, in a span of 60 days. Beyond 6 hrs of repairs/maintenance, the company should provide replacement, failing which penalty will be imposed @1% per day/instance for delay of the total ordered value shall be levied subject to maximum of 5 % of the total ordered value by the Institute.
 - xi. The bidder should provide a declaration related to non-blacklisting in **Annexure 'B'**.
6. **Contract:** The initial contract is for a period of **06 months** and may be extended for a further period based on the requirement of the institute. Quantity of items in Price Bid is tentative and may increase or decrease as per actual requirements at the time of releasing WO.
7. **Any other charges, such as packing and forwarding, delivery charges, sales tax, etc. if any should be included in the price. All items to be delivered at IIM Amritsar transit campus.**
8. **Price:** Price quoted by supplier and accepted by the Institute are final and no deviation there from will be accepted without the Institute's specific agreement in writing.



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9. **Warranty:** Notwithstanding our acceptance, or right of inspection, and or any other terms and conditions in the purchase order, the supplier warrants that all goods supplied here are free from any defects and that they fully comply with the specifications.
10. **Installation/Commissioning:** The equipment should be installed and commissioned within **15 working days** from the date of order.
11. **Invoice:** Invoice to be raised on every month.
12. **Payment:** Payment will be made within 15 days after receiving the invoice at our store office. No payment shall be made in advance on the basis of the order of award of work. The Contractor shall submit the bill only after satisfactorily delivery/services of the product to the satisfaction of the IIM Amritsar. **The payment will be made for actual quantity supplied against each order.**
13. **Removal of rejected equipment:** The equipment which is deemed to has been rejected by us shall be removed by the supplier at his own expenses and risk, within the time allowed by us. In the event the supplier fails to remove the rejected goods within the period allowed, IIM Amritsar will not be responsible for it any further.
14. **Control Regulation:** In case of anticipated delay in delivery the reason must be intimated to us within 3 days. The supply and dispatch should be arranged in strict conformity with any control regulations applicable and after obtaining necessary permits in force from time to time.
15. **Packaging:** The equipment should be securely packed and transported (as applicable) to avoid breakage / pilferage in transit. Delivery challan should be sent along with the material quoting our order reference. Indicate on all invoices / bills the name of the transport company L.R.No. and date.
16. **Jurisdiction:** For all intents and purposes any contract under order shall be deemed to have been concluded at Amritsar
17. **Financial Evaluation:** The financial bid should be submitted strictly in the prescribed format (Annexure A) and should remain valid for a minimum of three months after opening the bid. Financial bids, which are incomplete, unclear, overwritten and are not submitted in the prescribed format, will be summarily rejected.
18. **Tie breaker:** In case of a tie (commercial bids of two or more bidders being equal) at the lowest bid (L1) position, the bidder shall be selected on the basis of more technical competence. The following sequence of preference shall be adopted to select the bidder,
 - a. Number of such completed orders.
 - b. Years of experience in the stationery/printing business.
 - c. Turnover in a previous financial year.
 - d. In case, one of the bidders is MSE, then an order shall be placed on such bidder.
 - e. In case, one of the bidders is MSE owned by SC/ST Entrepreneur, then an order shall be placed on such bidder.
 - f. In case, one of the bidders is MSE owned by Women Entrepreneur, then an order shall be placed on such bidder.
 - g. In case there is a tie at the lowest bid (L-1) position between only start-up bidders and none of them has past turnover, the order will be placed on the start-up that is registered earlier with the Department of Industrial Promotion and Policy.
 - h. If the bids or proposals are equal in every respect, the award shall be made by lot, which shall be conducted, with prior notice, in the presence of the Tie Bidders who choose to attend. The result shall be final & binding to all bidders.
19. **IIM Amritsar reserves the right:**
 - a. to accept or reject any or all quotations either in whole or in part or to invite revised price bids or to annul the bidding process or to postpone and/or extend the date of receipt/opening of quotation or to withdraw the same at any time before finalization without incurring any liability to the affected Tenderer / Bidder. The Director, IIM Amritsar does not bind himself to accept the lowest or any quotation and reserves to himself the right of accepting the whole or any part of the quotation. And, the Tenderer/Bidder shall be bound to perform the same at the rates quoted.
 - b. to postpone and/or extend the date of receipt/opening of quotation or to withdraw the same, without assigning any reason thereof.
 - c. to obtain feedback from the previous/ present clients of the vendor by contacting them or by visiting their site to get first-hand information regarding the services (being) provided by the vendor.



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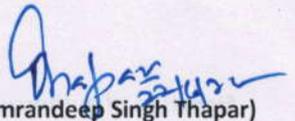
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d. This office reserves the right not to accept the lowest quotation without assigning any reason for the rejection.

20. Summary of rejection or disqualification of bids

- a. Applications received after the stipulated deadline
- b. Any bid in which rates have not been quoted in accordance with the specified formats/ details as specified in the bid document.
- c. If any bidder has filled more than one bid.
- d. If unclear, poorly scanned copies are uploaded and received.
- e. Conditional proposal/bid will not be accepted and will be rejected outright.
- f. Canvassing in any form will make the quotation liable to rejection.
- g. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the qualification document.
- h. If any additions/ alternations are made in tender forms.
- i. Bids are submitted through any other mode other than the E-Tendering portal on IIM Amritsar's website (<https://iimamritsar.ac.in/>).
- j. Missing any supporting document(s) with the Bids.
- k. False or misleading information is submitted.
- l. Unhealthy participation Record of poor performance such as, abandoning work, not properly completing the contract, or financial failures /weakness etc.

21. **Queries & Responses:** Queries related to the stated above should be submitted at purchase@iimamritsar.ac.in only till 25.06.2022, 05:00 pm. Queries submitted after due date and time, and on any other email id will not be entertained. The response to the queries will be given within 1-2 days by email after the last date of submission of queries.


(Dr. Simrandeep Singh Thapar)
Sr.Manager

डॉ. सिमरन्दीप सिंह थापर
DR. SIMRANDEEP SINGH THAPAR
सिख प्रबन्धक (शैक्षणिक और प्रशासन)/Sr. Manager (Academics & Administration)
भारतीय प्रबन्ध संस्थान अमृतसर
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Govt. Polytechnic Compound, Amritsar-143105



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Annexure A

Sr. No	Name & Description of items	Total quantity	Rent per month
1	Hiring 62.5 KVA DG SET with AMF panel on rental basis. a. (Kirloskar (KOEL), Sudhir, Crompton Greeve), b. Not made earlier than 2020 c. Should be compliant to all EPC, CPCB, Punjab state pollution norms d. Company should have maintenance/support office at Amritsar	01	
	GST@_____		
	TOTAL Rent (Per Month)		

Please Note: - Quote the amount with GST, Freight charges, installation & commissioning.

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this. I/ we accept all terms and conditions as mentioned in it and hereby offer the rates.

Signature of authorized person _____

Official seal of Bidder

Name of the bidder _____

Designation _____

Contact no _____

Email _____

Correspondence address _____



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Annexure-B

CERTIFICATE

(To be provided on the letterhead of the firm)

I hereby certify that the above firm/agency is neither blacklisted by any Central/State Government/ Public Undertaking/Institute nor is any criminal case registered/ pending against the firm or its owner/ partners anywhere in India.

I also certify that the above information is true and correct in every respect and in any case, at a later date it is found that any details provided above are incorrect, any contract given to the above agency may be summarily terminated and the firm blacklisted.

Signature of Authorized Signatory

Date:

Name:

Place:

Designation:

Contact No.:

Seal



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Annexure c PARTICULARS OF BIDDER

1	Name of the Bidder	
	a. Trade name	
	b. Status of the bidder (proprietorship/Partnership/LLP/Limited Co.)	
2	Postal address for communication	
3	Telephone numbers	
4	Email address	
5	PAN No. (Enclosed self-attested copy)	
6	GST No. (Enclosed self-attested copy)	
7	Registration of the firm (Enclosed self-attested copy)	

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this enquiry/ as stipulated in the enquiry. I/ we accept the terms and conditions in Annexure and hereby offer the rates for Supply Civil consumables as per rates quoted in Annexure A Price Bid.

Name of the BIDDER _____

Signature of authorized person _____

Official seal of BIDDER