



Candidate Guide for Online Assessments

System Requirement for Mettl Assessment



The system requirements to attempt a test on Mettl platform is mentioned as follows -

S.No.	Requirement	Description	
1	Network	Candidates must have a stable internet connection at their end with proper speed. A proxy for this is if they can login into their email accounts without difficulty. Upload Speed : Minimum speed => 512 kbps	
2	Supported Browsers	We support the following browsers:	
		Browser	For (Proctored test)
		Chrome version	63 and above
		Firefox version	52 and above
Mettl Proctored Assessments are not supported on Edge browsers.			

Launch Test in Chrome and Firefox browser

Launching the Test on Google Chrome Browser

Your test will start in a separate window, click on **launch test** to launch the test



Launch Test

Launching the Test on Mozilla Firefox Browser

Your test will start in a separate window, click on **launch test** to launch the test



Launch Test

Register for the Test



Just few more steps to begin your test...

Step1: Fill Registration Details Step2: Provide your snapshot Step3: Take snapshot of ID card

Email Address *

First Name *

organization *

Date of birth

Contact No

Gender

Country No file selected.

Terms and Conditions * :

By using our offerings and services, you are agreeing to the [Terms of services](#) and [License Agreement](#) and understand that your use and access will be subject to the terms and conditions and [Privacy Notice](#) contained therein.

* indicates required field

Except Email Address and First Name, the other fields would vary as per the requirement of the administrator of your test. This is just a sample.

Authorization Process

mettl

Just few more steps to begin your test...

Step1: Provide your snapshot

Step2: Take snapshot of ID card

Do: Ensure that your face is clearly visible

Don't: Face is at centre in snapshot?

Recapture your face [Next](#)

Click Next after capturing the face snapshot

POWERED BY mettl

Facing technical difficulties taking this test? ☎ +1-650-924-9221 🇮🇳 +91-82878-03040 🇮🇳

MERCER | mettl

mettl

Just few more steps to begin your test...

Step1: Provide your snapshot

Step2: Take snapshot of ID card

Do: Use ID Card with clear photograph

Don't: Use blurred snapshot for submission

Recapture your ID card [Submit](#)

Click on submit after capturing the snapshot of the ID card.

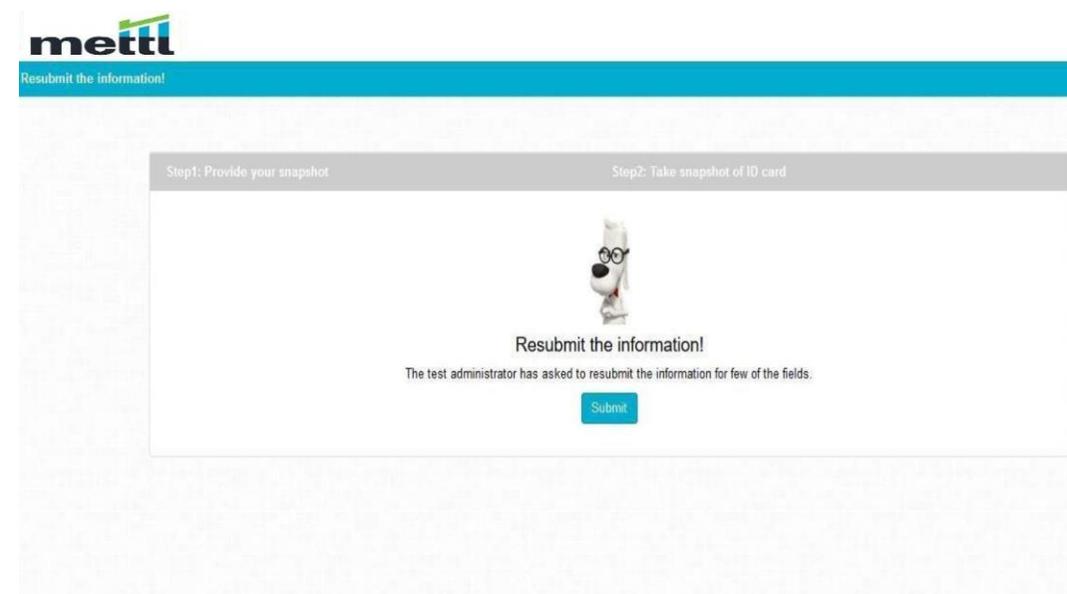
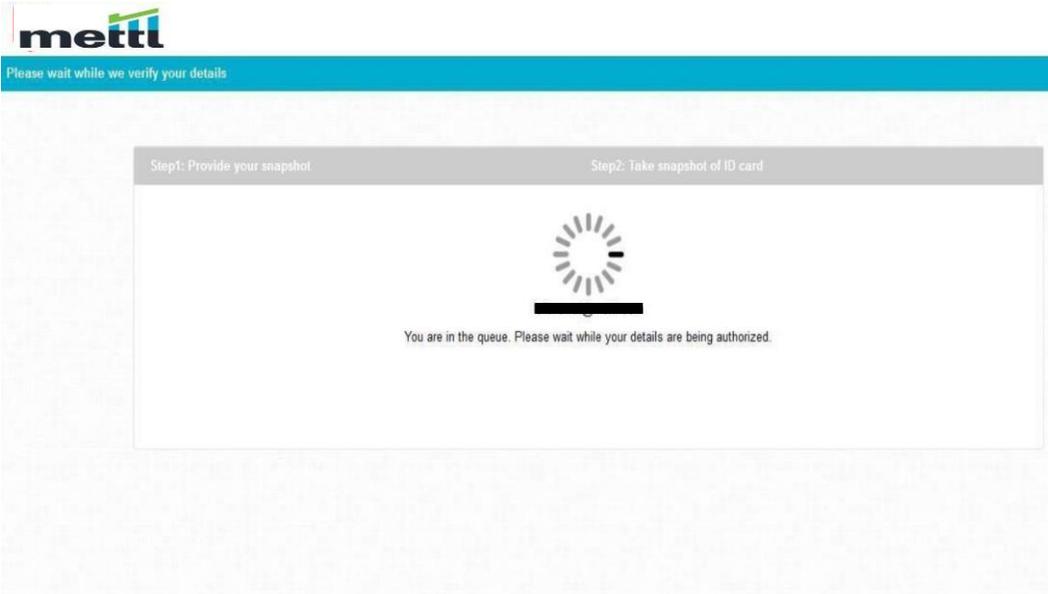
After clicking on next, Candidates will be redirected to the page, where the candidates need to provide a snapshot of their face and ID card one by one.

In step 1 the candidates must capture their face snapshot and click on Next.

In step 2 candidates must capture the snapshot of their ID card.

Please make sure while clicking the picture that there is enough lighting in the room so that the id card is captured properly. Kindly click the picture in the outline provided. Please review the picture, once clicked. Once the ID card has been captured, click on the Submit button.

Authorization Process



Once the Candidates submit their face snapshot and ID card snapshot, they will be prompted with a on screen message, “You are in the queue. Please wait while your details are being authorized”

It takes around 2-3 minutes for the authorizer to authorize one request, the candidates may have to wait for some time to get themselves authorized and proceed with the test.

In case the details (Face/ ID Card snapshot)submitted by the candidate are not clear, the candidates will be asked to resubmit the details. The candidates will get the resubmission request on the screen, where they need to click on the “Submit” button and resubmit the required details.

Approval to Monitor the session

mettl
Your test is loaded

Monitored Session

Mettl will monitor your session for review.

Please note that by proceeding to participate and/or complete this session you consent to be monitored via video/screen feed. This monitoring is being undertaken to eliminate any use of unfair means during conduct of this session. The said video/screen feed can be viewed whether on a real time basis and/or accessed subsequently by an authorised personnel only.

- Once the candidate details gets authorized then on the next page the candidates will be shown a pop-up stating that their test session will be monitored. The candidate will have to give their approval to start the test, else the test will not get started. To start the test click on **Proceed to Test**.

Test Experience

CCE-Online Exams- Demo Sample Prototype

Total 00:14:26 Finish Test

Section 1 of 4 Section A

Candidate can change the section from the dropdown.

Question # 1

Revisit Choose the best option

Time remaining for the test

Click here to submit the test.

Proctor chat window to communicate with the proctor during the test

Click here to move to the next question

Proctor

Next Question

Powered by mettl

Lalit | Support +1-650-924-9221 +91-82878-03040

MERCER | mettl

CCE-Online Exams- Demo Sample Prototype

Total 00:02:02 Finish Test

Section 2 of 4 Section B

Click here to mark question revisit

Revisit x Choose the best option

Click here to use the calculator

Question status, to check the attempted questions, marked revisit and not attempted questions.

Support contact details. Call on below number in case of any technical issues during the test

Proctor chat window

Proctor

No previous messages

Prev Question Next Question

Powered by mettl

Lalit | Support +1-650-924-9221 +91-82878-03040

- Post successful Authorization candidates can start the respective test, the above image will help candidates understand the different tabs and their usage available on the assessment dashboard.

Test Experience



Finish Test

Are you sure you want to finish this test?

Summary of your attempts in this test is as shown below



Section Summary (4)

Select section names to go back to that section.

Section A	4
Section B	4
Section C	2
Section D	1

Cancel

Yes, Finish test



Finish Test

Finishing your test here. Please do not close this window.

- Once a candidate completes the test and decides to submit, he/she can do so by clicking on the **'Finish Test'** tab at the top right corner of the screen. After clicking on 'Finish Test', candidates are guided to a **'Test Summary'** page. Candidates are supposed to **review** all the details and either go back by clicking on **'Cancel'** or proceed to submit by clicking on **'Yes, Finish Test'**.
- After the candidate clicks on **'Yes, Finish Test'**, the following screen is displayed. We are making sure that all your responses are being saved securely on our servers for processing. This process completes in **15 seconds**; hence candidates are requested to wait for stipulated time for proper submission.

For further query, or in case of any technical difficulty while attempting the test, candidates are requested to reach Support Desk on the mentioned coordinates:

Call - +91 828 780 3040

Email - support@mettl.com